

# TEAM MEMBER INFORMATION SHEET

## General Information

Team Member Name \_\_\_\_\_ Social Security No. \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Email Address \_\_\_\_\_

Birth Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender \_\_\_\_\_

Hire Date \_\_\_\_/\_\_\_\_/\_\_\_\_

## Direct Deposit Information

Bank \_\_\_\_\_

Account # \_\_\_\_\_

Routing # \_\_\_\_\_

## Tax Information

Please attach or specify the following information for this team member:

- Attach completed federal Form W4
- Attach completed state withholding form. *Only applicable if state income tax and filing status/allowances are different from federal*

## Pay Information

Salary/Hourly Rate \$ \_\_\_\_\_ per \_\_\_\_\_